

Mayor and Council
Meeting Minutes for
May 14, 2002

Pledge:

Roll Call: Mr. Harrington, Mr. Fitez, Mrs. Greenfield, Mr. Stull, Mr. Castle, and
Mayor Jones

Mr. Bell - Sick

Approval of Minutes for Mayor & Council for March 12th, March 19th & March 26th, and Public
Hearing minutes for March 26th

Motion by Jim Fitez
Second by Debbie Greenfield
Approved 5-0

Mayor

Comments on Petition for Referendum. Dave and I have started reviewing petitions comparing to voter's list. Resolution will be issued once petitions are verified. If the 20% threshold is matched a proclamation will be issued to suspend the effectiveness of the annexation resolution. Contingent upon the results of the referendum. Then publish a notice of the referendum election twice. Then a notice will specify the time, place at which the referendum will be held. Referendum can not be less than 15 days or more than 90 days from the publication of the notice.

Election Tuesday August 6, 2002.

Bid on Gross property at 21 South Maryland Ave, Monday May 13, 2002.

Tax Equity and General Fund Budget - Hearing on May 28, 2002.

Spring Cleanup - Kevin will discuss

Staff Reports:

Kevin - Public Works Report

Spring work almost complete reduced tribitity by 1/10

Removed reservoir cover

Painted pool and painted trim on bldg(white wash)

Employees sent to “flagger” course, which certifies them to direct traffic on State roads.

Spring cleanup bulk day - Eleven 30 yard roll-offs of trash

Cost \$ 4,239 to the city.

30,950 lbs of metal sold to the scrap yard made \$310.00 an savings of \$700.00 for not letting this metal go the land field.

Mayor:

How much longer to complete the work at Yourtee Springs.

Kevin:

About 2 more days. It's the spring we are not using now.

Walt:

Have we increased flow.

Kevin:

Yes, were getting more water in on West Potomac Street by the Citizen Bldg. The value their is now open.

Kevin:

Reservoir cover is being removed.

Mayor:

We are removing cover, cleaning reservoir, and checking structural integrity of walls for cover.

Chief:

Enforcement is up and crime rate for city is acceptable.

Double fines from last year.

Officer Kornacki resigned today.

Geri:

Skateboard Grant

Pool Bids

Thanks to Kevin and Public works for pool work.

Potomac Awareness Day will be Saturday May 18th.

Kids Karaoke approximately 75 attended next one will be held June 8th, at city park bldg.

Bike Rodeo was a good turn out. Everyone that came received a T-shirt and bike helmet.

Thanks to all volunteers and the Police Dept.

Line dancing will be available

June 1st - Sidewalk chalk contest

June 8th Fish Derby will be held at Lions Club at Merry Land Park for children 12 and under

Lions Club will provide lunch.

Mayor:

We received final approval from DNR for square corner park, phase II - \$54,000 project

Dave:

Bid successfully on Gross property for State & County taxes of \$3,541. Owner has a 6 month right of redemption and may take custody of property if all costs are paid. Including \$45,000 lien by city.

MDE - Grant for BNR Project: Approved for \$50,000 for 2002 and \$100,000 for 3003. MDE will budget for grant funds of 75% contribution for the BNR project costs.

Justin:

Zoning

Code Enforcement

Jim Castle:

Community Pride Day a great success.

Grand opening of Past & Present Antiques of Brunswick.

Walt:

Campground open

Potomac Awareness Day on Saturday, May 18th.

Debbie:

Approval received today for Skateboard park from Frederick County.

Jim Fitez:

Good job at reservoir.

Citizens Forum:

Pool Renovations Bid Packages.

Debbie - Motion to accept Building Systems \$19,300 bid.

Second by Walt Stull

Approved 5-0

Geri:

Learning Tree request to use pool
Jim Fitez motion to accept
Second by Debbie
Approved 5-0

Pool Staffing - Recommendations for pool hires.

Jim Fitez:

Are they all local people.

Geri:

One is from Middletown.

Debbie:

We advertised for guards.

Motion to accept list by Jim Castle

Second by Joe Harrington

Approved 5-0

Kevin:

Water taps for two properties on Addition Ave in Knoxville.
River Edge properties
Recommend builder to install 2" copper line

Mayor:

How far do they need to run these.

Kevin:

80 ft

Jim Fitez:

Motion to grant taps
Second by Debbie

Tom Smith:

Can you make wet taps on 2" line.

Jim Castle:

Market Analysis by Co. EDC

\$10,000 by Md. Dept. of Business & Economic Dev.
\$ 7,500 County EDC
\$ 2,500 City contribution
Will go to BOCC on Thursday asking for \$7,500 contribution.

Motion to accept by Jim Castle and approve '03 expenditure of \$2,500
Second by Joe Harrington
Approved 5-0

Joe Moss - ARRO

- 1) BNR PSA for feasibility study
 - look at existing facilities
 - look at sludge removal
 - give alternatives & recommendation

Mayor:

Up to 90 days for completion after approval

Motion to accept PSA for BNR by Jim Castle
Second by Walt Stull
Approved 5-0

- 2) PSA for Phase II Square Corner Park \$4,500 will generate bid document for project POS grant funds approved.

Walt:

How long before it is put out to bid.

Joe Moss:

4 weeks from approval.
Motion to proceed
Second by Walt
Approved 5-0

Bar Screen PSA - Mechanical bar screen added to plant this will actually remove solids not shred like current system.

Motion by Jim Castle
Second by Jim Fitez
Approved 5-0

Chief:

Handicap sign at 4th Ave & Potomac St. would recommend sign on Potomac St.
not 4th Ave.

Dave:

Notices were distributed to area residents regarding sign.

Motion to accept for sign on 4th Ave Joe Harrington

Second by Jim Castle

Approved 5-0

Storm water Management Ordinance

Justin -

Enact City Ordinance to adopt County Storm water Ordinance.

Required if city want county to continue handling storm water management for city.

Mayor:

We don't have resources to handle our own storm water management.

Motion to approve ordinance by Walt Stull

Second by Joe Harrington

Dave:

Campground Caretaker - recommend

Dannie Southers for contractual position.

Motion by Walt Stull

Second by Debbie

Approved 5-0

Chief:

Police Memorial Week Proclamation week of May 14th, 2002

Mayor:

Promotion of Jorge Garcia to Corporal

Appreciate Kevin for 30 years with city

Adjourned 8:30 pm

Witness: _____
City Administrator

Approved By: _____
Mayor

Prepared By: Dianne Fleming

